









Ninth Annual High Performance Embedded Computing Workshop 20–22 September 2005 Presenter's Package



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Ninth Annual High Performance Embedded Computing Workshop 20–22 September 2005

Presenter's Package

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Copyright Release

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Disclosure Authorization Form (Closed/Limited Sessions)



Presentation Guidelines

The workshop sponsors and participants appreciate clear and legible presentations. In addition, the presentations themselves will constitute the published proceedings. Therefore, presenters are required to submit charts of the highest quality. Toward the goal of consistent quality and legibility, we ask that presenters adhere to the following guidelines when preparing their viewgraphs and posters.

VIEWGRAPHS AND POSTERS

Typeface

- Set regular text using a bold 20-point font. A bold sans serif font such as Arial is preferred for its readability in a large auditorium.
- Other sized fonts may be used as necessary, such as bold 28-point for titles, bold 18-point for sub-points, etc. However, do not use a font size smaller than 14 points and always use bold fonts.

Format

- Visually center all viewgraphs within a 9" by 7" area, with at least a 1/4-inch margin inside the frame.
- Orient the viewgraphs horizontally (landscape).
- Limit your viewgraphs to 10 lines of text. Wider comprehension is aided by succinct visuals.

Posters

• Total poster area: 4' tall by 6' wide. This space will be arranged as two 4' x 3' felt-covered boards placed side by side.

Lincoln Laboratory will provide pins or Velcro to facilitate mounting the poster panels on the felt-covered poster boards.

• Total available poster area: 3' 6" tall by 6' wide.

Note: Lincoln Laboratory will be providing a title banner that will consume the top six inches of the poster area with the poster title, name(s) of the author(s), and the author affiliation(s).

- Recommended poster panel size: 11" tall by 15" wide. Authors should enlarge 8.5" x 11" panels by 30% to arrive at the final 11" x 15" panels. The poster panels must be oriented horizontally (landscape).
- A single 4' x 3' board fits eight 8" x 11" poster panels or six 11" x 15" poster panels.
- Poster panels must be mounted on a firm background such as foam core.

PRESENTATION GUIDELINES (CONT.)

GRAPHICAL MATERIAL

Graphs and Tables

- Use 2-point rules for curves. Do not use line widths smaller than 1-point anywhere on graphs or tables.
- The same rules listed previously for fonts apply to text within all graphs and tables. It is recommended that axis labels and table headings be set with at least a 16-point font.

Images

- Ensure that all images such as photographs, artwork, etc., can be photocopied legibly. High contrast images are more easily reproduced.
- Ensure that all text appearing in the image is large and legible.

PRESENTATION FORMAT

- A professional projectionist will display viewgraphs on a large screen behind the speaker.
 Speakers are provided with a podium, microphone, laser pointer, and a queuing button for the projectionist.
- To assist the projectionist, electronic presentations should be in Microsoft PowerPoint. If you will be using hard-copy format, all viewgraphs should be placed within frames and clearly numbered.
- For non-viewgraph visuals, please contact Holly Musto/Joanne Zukowski at (781) 981-4842 to
 make arrangements. Electrical outlets and a 5' x 3' table can be provided for demonstrations. If
 you are planning a demonstration, please contact Holly Musto/Joanne Zukowski by 30 August
 2005 so we can prepare the facility.

ADVANCE PROCEEDINGS

 For the Advance Proceedings, please submit all forms and release approvals by 30 August and all presentations also by 30 August. If materials are not received by 30 August, presentations will not be included in the Advance Proceedings.

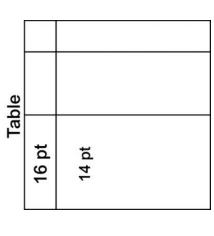
SAMPLE SLIDE (next page)

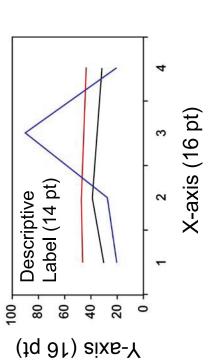


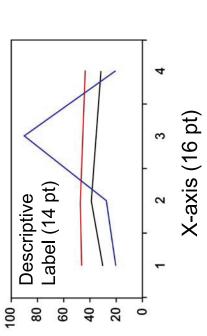


Title Size is Set in 28 Point

- The first level of type is set in 20 point
- The second level of type is set in 18 point The third level of type is set in 16 point
- **Graphics Examples**







AUTHOR DEADLINES

Please submit the following information and materials to:

Ms. Joanne Zukowski/Ms. Holly Musto

Attn: HPEC 2005

MIT Lincoln Laboratory

244 Wood Street, Room C-382 Lexington, MA 02420-9108

Voice: (781) 981-4842 Fax: (781) 981-2517 E-mail: hpec@ll.mit.edu

By 30 August 2005

- Name of Presenter and Bio
- **Electronic version** of the presentation viewgraphs or poster panels in Microsoft PowerPoint format
- Disclosure Authorization Form for Public Domain Sessions to publish the abstract in the Abstract Booklet and both the abstract and presentation/poster in the *Unclassified Proceedings* (one form for both the abstract and viewgraphs)
- 1 Copyright Release Form for both the abstract and the presentation viewgraphs /poster panels
- **Disclosure Authorization Forms for Closed/Limited Sessions** to publish the Closed/Limited abstract and presentation viewgraphs/poster panels in the *Closed/Limited Proceedings* (separate forms for abstract and viewgraphs)

If the above information and materials are not received by these deadlines, the abstract and the presentation/ poster cannot be included in either the Workshop Abstract Booklet or the Advance Proceedings.

COPYRIGHT RELEASE

Send completed form to:

Ms. Joanne Zukowski/Ms. Holly Musto MIT Lincoln Laboratory 244 Wood Street / Room C-382 Lexington, MA 02420-9108

Tel: 781-981-4842 | Fax: 781-981-2517

Whereas MIT Lincoln Laboratory is the publisher of the Abstract Booklet and the Proceedings of the High Performance Embedded Computing 2005 (HPEC) Workshop, and the undersigned is the Author of an abstract and presentation/poster at that Workshop entitled:

Title:		
Booklet and the presentation will be printed for limited represents that the above grissued permissions or copyri	on/poster in the distribution contract permission ghts to that materi	Proceedings. Said Abstract Booklet and Proceedings rolled by MIT Lincoln Laboratory. The Author hereby is not in conflict with or a violation of any previously ial. If previous copyrights have been granted, the Author older for this publication and the necessary information
The Author retains all rights t to 1 January 1978.	o said material in	accordance with U.S. Code Title 17, Copyrights, revised
The Author shall receive no	payment from MI	T Lincoln Laboratory for use of this material.
If Author is an employee of	the U.S. Governm	nent (including the military), please check one:
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Government.	repared on my	
Approved and Accepted:	AUTHOR:	
		(Signature)
		(Typed or printed name)
	DATE:	

Instructions for Foreign National Visitors

This is a reminder to our foreign national attendees to the HPEC Workshop on 20–22 September 2005. Please be advised that if you have not done so, you should begin the paperwork for your visit to Lincoln Laboratory immediately. Foreign government or military personnel must contact their embassy and forward a request to visit MIT Lincoln Laboratory at Hanscom Air Force Base. Foreign academic and industry representatives must complete the attached Laboratory's "Request for Foreign Visit Form," and return to the conference administrator immediately (fax: 01-781-981-2517). If you have any questions regarding the procedure, please contact the Security Services Department at Lincoln Laboratory (phone: 01-781-981-2402).

The following outlines the process used for foreign government and military personnel visits.

- Visitor contacts his/her embassy in Washington, D.C. Visitor must justify the visit and the need
 for government-to-government interaction. This is done by producing an invitation for the visit
 or attendance at meeting/conference and/or explaining the need to process an official DoD
 visit request because of Lincoln Laboratory's physical location on Hanscom Air Force Base.
 Although not necessary, it is recommended that the visitor work within the Air Ministry liaison
 at their embassy.
- 2. Embassy official enters request for visit in DoD FORDTIS system. If the embassy is not on line with FORDTIS, they should use the manual process. In both cases, the request should be addressed to USAF, SAF/IA. The request should contain the following information:
 - a. Cage Code for MIT LL: [3G050]
 - b. Mailing address: 244 Wood Street, Lexington, MA 02420-9108
 - c. Fax No.: (781) 981-0110d. Tel No.: (781) 981-2402
 - e. Visit Point of Contact: Foreign Visits Staff
 - f. Tel. No.: (781) 981-2402
 - g. Visit Dates
 - h. Level of information to be involved: UNCLASSIFIED/Public Domain
 - i. Purpose of Visit: Specific justification added here.
 - j. Embassy Remarks: Additional remarks as required.
 - k. U.S. Equipment: Add text concerning any U.S. hardware involved in this visit.
 - I. FMS Case: If this visit supports an FMS case, the approved FMS number should be added here.
 - m. Program/Agreement: If the visit supports a specific bilateral program, its name will be listed here.
 - n. Knowledgeable U.S. Person: The embassy should list the U.S. Government program manager or sponsor here.

Instructions for Foreign National Visitors (cont.)

All requests should be forwarded via USAF SAF/IA. Routing to other U.S. Government agencies slows the process considerably.

Once the request is forwarded to USAF it will be staffed by SAF/IA (Secretary of the Air Force/International Affairs). The request will be routed down to USAF ESC/INF (a local USAF office at Hanscom Air Force Base).

ESC/INF will coordinate the visit request with the Security Services Department at MIT Lincoln Laboratory. Once we respond affirmatively, the foreign embassy will receive notice of approval of the visit.

A few pointers:

This process works best when the request is made promptly. Some foreign embassies place time limits on requests (e.g., 60 days).

Always ensure that the CAGE code (3G050) is on the request. It identifies MIT Lincoln Laboratory in the system.

Foreign embassies may wish to forward a copy of their request to MIT LL. Courtesy copies can be faxed to P.H. Mahoney, (781) 981-0110. The copy should contain the Foreign Visit (FORDTIS) Case ID number. This aids MIT LL in tracking the visit as it is routed through U.S. Government channels.

Lastly, please ensure that the request is routed through USAF.

Questions can be directed to Pat Mahoney at the address below.

Patrick H. Mahoney
Senior Department Administrator/International Operations
Security Services Department
(781) 981-2402
Fax (781) 981-0110
Secure (781) 981-6193
mahoney@LL.MIT.EDU



LINCOLN LABORATORY MASSACHUSETTS INSTITUTE OF TECHNOLOGY REQUEST FOR FOREIGN VISIT AUTHORIZATION

Visitor(s):	Citizenship:	Visa Type □	Organization,	/Company:		Foreigr
	_	_				
Date and duration of visit:	9/20/05 to 9/22/05	— ⊔ -	Job classification (che		- ⊔	Ц
Location:			☐ Scientist/Er	ngineer		
☑ Main Laboratory ☐ Millstone ☐ Other			☐ Military/Gov			
☐ Bldg. 1715 ☐	☐ Haystack		☐ Professor/Fellow/Student ☐ Management/Administrator			
Laboratory host:						
	Ext.:		☐ Company S	Service Represent	ative	
Additional escort(s) (if app	olicable):		☐ Other	·		
			Technical area to be dis	scussed:		
Purpose of visit:			DoD			
☐ Technical [Discussion or Presentation		☐ Advanced E	Electronics		
☑ Seminar/W			☐ Aerospace			
☐ Support Se			Air Defense			
			☐ Ballistic Missile Defense			
Visit is:			☐ Communications			
VISILIS.			☐ Surveillance			
Unsponsor	ed (unclassified/public dom	nain)	☐ Other			
☐ Service an	d Utility		Non-DoD			
☐ Sponsored	l (per Embassy request: ES	C/IN approva	al 🗌 FAA			
required) a	ind		☐ NASA			
☐ Unclas	sified/Limited Classif	ied	☐ NOAA			
☐ Foreign Government VIP			☐ CRDA			
			☐ Other			
Topic(s) to be presented of	or discussed by visitor:					
Title of Lincoln paper or p	resentation and description	(if applicable	e):			
Benefit to Lincoln Laborat	ory, U.S. Air Force, and/or	other sponso	rs:			
Requestor:		Ext.:	_ Group Office:	_ Division:		
			Approval:	_ Approval:		
For Security Office Use	Only _{Initial}	 Date	For D.O. Use Only	 Initial		– – –Date
Security Notification			D.O. Approval			
International Visit Administra	ation		D.O. Comments			
Security Office Approval						
To D.O.						
To ESC/IN						
To TCLO						
Visit Approval Disclosure Approval	-					
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DISCLOSURE AUTHORIZATION FORM

FOR PUBLIC DOMAIN SESSIONS

Ninth Annual High Performance Embedded Computing Workshop (HPEC 2005)

MIT Lincoln Laboratory 244 Wood Street / Room C-382 Lexington, MA 02420-9108 Attn: Joanne Zukowski / Holly Musto Phone: (781) 981- 4842

Fax: (781) 981-2517

Do not use this form for closed/limited sessions.

This completed form must be received by 30 August 2005 for presentation at the workshop and for publication in the abstract booklet and proceedings document(s).
Please read BOTH categories to determine which one is applicable. A "yes," and signature is required in either category I or category II for the paper to be presented and published.
Title of Presentation:
Author(s):
Organization name:
Address:
Telephone number:
CATEGORY I: U.S. Government clearance required
(1) Government employee as an author or co-author (unless work is performed outside official duties, see CATEGORY II);
or (2) Industry/University performing work on a Government contract with a disclosure of information clause.
Has the paper been cleared for Public Release by the cognizant U.S. government department or agency*? Yes No
Publication of Presentation is authorized
First author's signature:
CATEGORY II: U.S. Government clearance NOT required
(1) No U.S. Government funding involved and no export control restrictions*; or (2) University-performed fundamental research (DoD 6.1 funding)*; or (3) Government employee performing work outside official duties and no export control restrictions *; or (4) Foreign industry/university authors.
Is the paper appropriate for presentation in an open forum? Yes No
Publication of Presentation is authorized
First author's signature:
*International Traffic in Arms Regulations (ITAR) and Export Administration Regulations (EAR)

plf-2956a(r-3)_M_1.ai MIT LINCOLN LABORATORY

DISCLOSURE AUTHORIZATION FORM

FOR CLOSED/LIMITED

Ninth Annual High Performance Embedded Computing Workshop (HPEC 2005)

MIT Lincoln Laboratory 244 Wood Street / Room C-382 Lexington, MA 02420-9108 Attn: Joanne Zukowski / Holly Musto Phone: (781) 981-4842

Fax: (781) 981-2517

Do not use this form for public domain materials.

This completed form must be received by 30 August 2005 for presentation at the Workshop and for inclusion in the abstract booklet and proceedings document. Part II must be completed and signed. Unless this form is received

prior to presentation, the presentation must be cancelled.						
PART I: TO BE COMPLETED B						
Title of presentation:						
Author(s):						
Company name:						
Address:						
Telephone:						
Classification:						
(For classified presentations and unclass I hereby authorize oral disclosure of information in the limited distribution	this presentation at the above	Workshop and publication of	•			
Overall classification:	Contains Expor	t Control/ITAR material: yes 🗌	no 🗌			
Classified papers should be marked:						
Class	ified by:					
Decla	ssify on:					
Sponsoring Agenc		Certifying Official				
Telephone	Date	Title				
*For U.S. Government employee pres						

^{*}For contractor employee presentations – User Agency Contract Monitor, Security Manager, or other Cognizant U.S. Government Official

INSTRUCTIONS FOR DISCLOSURE AUTHORIZATION FORM

FOR CLOSED/LIMITED SESSIONS

The Security Services Department of MIT Lincoln Laboratory has been assigned responsibility for disclosure authorization procedures for the HPEC 2005 Workshop. Both DoD and Industrial Security Regulations require written authorization for oral presentations or publication of all classified material. Disclosure authorization is required for unclassified contractor papers relating to work done under DoD contracts.

The Disclosure Authorization form consists of two parts:

PART I Basic presentation information to be completed by all presenters.

PART II Authors presenting a classified paper or authors who are contractors presenting unclassified papers relating to work done under DoD must have Part II completed by a certifying official. Authors are responsible for sending or delivering the form to the appropriate certifying authority along with a copy of their written summary or presentation materials. Note that the classification level is to be indicated along with the export control/ITAR information. The form should be completed by the certifying official and forwarded to the Lincoln Laboratory address at the top of the form by the dates listed below. Please note that it can take six weeks to receive disclosure authorization after the presentation is prepared.

The Disclosure Form will satisfy the requirement for both the oral presentation and publication in the Proceedings. This Disclosure Authorization Form and the written summary must be received at MIT Lincoln Laboratory by 30 August 2005. An additional copy of the Disclosure Form will be sent to you to process your full paper. Due to the time required to receive approval, it is suggested that you submit your paper and Disclosure Authorization Form to the proper official no later than 16 August so that sponsor approval can be obtained before the 30 August deadline. Then submit the approved form and paper to Lincoln Laboratory. No presentations will be made without proper authorization.

In order that there will be no misunderstanding, it is emphasized that disclosure authorization must be provided for all papers relating to work done under DoD contracts. The certifying official must in all cases be a U.S. Government employee representing the author's agency or the appropriate user agency.